



Presbyterian Federal Chaplaincies
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February 25, 2021

MEMORANDUM: 2021 Chaplain Credentialing and Training Event

SUBJECT: Memorandum of Instruction (MOI), Chaplain Credentialing and Training Event 2021, Presbyterian Council for Chaplains and Military Personnel (PCCMP)

This MOI provides information for all chaplains endorsed by the PCCMP to use in preparing for and attending CCT2021 at the Montreat Conference Center, Montreat, NC or Calvin Crest, Oakhurst, CA, August 9 - 13, 2021. The uniform/attire for participants is civilian casual for all events.

1. Currently serving chaplains, regardless of component, service, or agency are expected to attend this event at least once every three years unless prevented by mission requirements. All currently serving chaplains will be supported in the maintenance of their professional credentials and ecclesiastical standing through attendance and participation.
2. The program of instruction (POI) this year will be about leadership challenges, changes, and growth. Dr. Tim Dolan and Dr. Jim Singleton will be our guides and leaders.
 - a. Drs. Dolan and Singleton, both Presbyterian ministers and faculty, regularly present “Transforming Leadership in the Local Church” sponsored through Gordon Conwell Theological Seminary by a Thriving in Ministry Lilly Endowment Grant. They will be joining us this year to engage and coach us in leadership development, formation, and changes in our ministry culture. We have worked closely with them to ensure they understand the environment in which you serve. The leadership principles we will consider are derived from and consistent with our theology and practice.
 - b. This year’s training will give endorsed chaplains a plus-up to serve in their current and future assignments. We anticipate this training will also consider leadership challenges faced and lessons learned from the pandemic.
3. Complete adherence to CDC prescribed protocols will be observed in all circumstances and locations associated with this year’s event.




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4. Participants will be invited to address issues they may hold from their own provisions of care, will be taught how to enhance their professional skills, and will learn new tools useful in providing care and leadership in their working environments.
5. There will be opportunities for denominationally focused discussion sessions to strengthen awareness and support from those who send us and pray for us. Additionally, your Co-Directors will provide opportunities for one-on-one connectional and communication opportunities.
6. Physical training opportunities will be available both individually and in group settings.
7. Dates: Attendees are to arrive in time to be present at the opening convocation at 1900 on the 9th of August. Departure from the meeting site will be permissible after breakfast on the 13th of August.
8. Costs and Registration: Meals and lodging are available on site. Lodging is \$70.00 per night; meals for the event inclusive \$125.00; registration fee \$70.00; facility use charge \$40.00; \$4.00 community fee. Registration information will be provided at a later date.
9. All attendees are encouraged to consider attending with their families. For those attending with family members, childcare will be available on site at an additional cost. Spouses in attendance will be permitted and encouraged to participate in the main presentations. Spouses, children, and other significant family members may be subsidized to encourage attendance.
10. For more information on the training venue for CCT21 contact Calvin Crest at (559) 772-4040 or Montreat Conference Center at (828) 419-9816.



Lyman M. Smith, Endorser

