



Presbyterian Federal Chaplaincies

4125 Nebraska Avenue NW
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February 15, 2023

MEMORANDUM: 2023 Chaplain Credentialing and Training Events

1. This MOI provides information for all chaplains endorsed by the PFC to use in preparing for and attending CCT2023 at Calvin Crest, Oakhurst, CA, June 26-30, 2023, or at the Montreat Conference Center, Montreat, NC, August 7-11, 2023. The uniform/attire for participants is civilian casual for all events.
2. Currently endorsed chaplains, regardless of component, service, or agency are expected to attend this event at least once every three years unless prevented by mission requirements. All currently serving chaplains will be supported in the maintenance of their professional credentials and ecclesiastical standing through attendance and participation.
3. Complete adherence to CDC prescribed protocols will be observed in all circumstances.
4. Participants will be invited to address issues they may hold from their own provisions of care, will be taught how to enhance their professional skills, and will learn new tools useful in providing care and leadership in their working environments.
5. There will be opportunities for denominationally focused discussion sessions to strengthen awareness and support from those who send us and pray for us. Additionally, the Executive Director and Associate Director will provide opportunities for one-on-one connectional and communication opportunities.
6. Physical training opportunities will be available both individually and in group settings.
7. Dates: Attendees are to arrive in time to be present at the opening convocation at 1900 on the 26th of June or 7th of August depending on location attended. Departure from the meeting site will be permissible after breakfast on the 30th of June or 11th of August, respectively.
8. Costs and Registration:
 - a. **Montreat:** Meals and lodging are available on site. Lodging for 4 nights is \$75.00 per night; \$129 for meals for entire event; \$100 registration fee; \$40 facility services fee; and \$4 community fee. Go to “training” at presfedchap.org for information and registration.
 - b. **Calvin Crest:** Meals and lodging are available on site. Lodging at the Cedar Lodge for 4 nights is \$540.00; \$325 for meals and usage fee for the event, and \$100 registration fee. Go to “training” at presfedchap.org for information and registration.



That All May Practice In Peace

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9. We deeply value the contributions and sacrifices of family in the support of chaplains. All attendees are encouraged to consider attending with family members or other loved ones. Appropriate childcare will be available on site. Spouses in attendance are permitted and encouraged to participate in the main presentations. Cost of lodging, meals and usage fees for spouses, children, and other significant family members will be paid for by the PFC to encourage attendance. NOTE: Travel for families is excluded.
10. Specific details on our presenters and topic for training and credentialing this year are will be forthcoming. Our presenters will be present in both locations. Please use this memorandum to request funding and reserve the time on your calendar
11. For more information on the training venue for CCT2023 contact Calvin Crest Conferences at (559) 772-4040 or Montreat Conference Center at (828) 419-9816.

v/r,

Dennis E. Hysom

Rev. Dennis Hysom, Endorser
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